

## FREE CLASSES

Career Center offers classes to community members.  
**Students receive a Goodwill issued Certificate of Achievement.**

### CAREER CENTER CLASSES

Monday	Tuesday	Wednesday	Thursday	Friday
9:00am - 1:30pm	9:00am - 1:30pm	9:00am - 1:30pm		
<b>Word</b>	<b>Excel</b>	<b>Google</b>		
2:00 - 4:30pm	2:00 - 4:30pm	<ul style="list-style-type: none"> <li>• Gmail</li> <li>• Docs</li> <li>• Sheets</li> <li>• G-Apps</li> </ul>	9:00am - 1:30pm <b>Excel</b> Advanced	9:00am - 1:30pm <b>Word</b> Advanced
<b>Computer Skills Series<sup>1</sup></b>	<b>Job Search Success Series<sup>2</sup></b>			

## Classes start every week!

### Computer Skills Series<sup>1</sup>

Monthly rotation of class topics such as Outlook, PowerPoint, Computer Practice Projects and more to increase your computer skills.

### Job Search Success Series<sup>2</sup>

Monthly rotation of class topics such as Interviewing, Resumes, Job Fair Networking and more including tips and techniques to make your job search more efficient.

## CALL OR VISIT A CAREER CENTER NEAR YOU TO ENROLL.

CAREER CENTER LOCATION	OPEN DURING CLASS SCHEDULE AS POSTED
Portland	1943 SE 6 <sup>th</sup> Avenue • Portland, OR 97214 503-238-6198 or 503-238-6186
Salem	3535 Lancaster Drive NE • Salem, OR 97305 503-365-9366 or 503-798-9100
Vancouver	6425 NE Fourth Plain • Vancouver, WA 98661 360-397-4170 or 360-397-4172

For more information on FREE job and career services, visit [goodwilljobconnection.org](http://goodwilljobconnection.org).