

Minutes  
September 16, 2020

CHEMEKETA COMMUNITY COLLEGE  
**SPECIAL BOARD OF EDUCATION**  
**MEETING MINUTES**  
August 18, 2020

**I. SPECIAL SESSION**

**A. CALL TO ORDER**

Ed Dodson, Chair, called the special board meeting to order at 1:01 pm. The meeting was held remotely via Zoom, and it was live streamed and captioned.

Ed asked the board that during all board meetings, to leave microphones unmuted and say their name prior to asking questions and before motions and seconds. The board agreed to the changes.

**B. ROLL CALL**

**Members in Attendance:** Ed Dodson, Chair; Jackie Franke, Vice Chair; Ken Hector; Neva Hutchinson; Ron Pittman; and Diane Watson. Absent: Betsy Earls.

**College Administrators in Attendance:** Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Governance and Administration; Jim Eustrom, Vice President, Instruction and Student Services/Campus President, Yamhill Valley Campus; and Miriam Scharer, Vice President/Chief Financial Officer.

**Board Representatives in Attendance:** Marshall Roache, Chemeketa Exempt Association; and Terry Rohse, Chemeketa Classified Association.

**C. COMMENTS FROM THE AUDIENCE**

None were heard.

**D. STANDARD REPORT**

**Purchasing Report**

Miriam Scharer reported an Invitation to Bid (ITB) for the Building 9 Mechanical Cooling System Replacement will be advertised in September. A recommendation for contract award will be made at the October board meeting.

**E. ACTION**

**Approval of Contract Award for Diesel Building Remodel**

Miriam Scharer reported an ITB for the Brooks Diesel Program Building Remodel was advertised on August 3, 2020. The college recommends the work be awarded, to RA Gray Construction LLC, Sherwood, Oregon, for a contract award of \$342,213. The contract is awarded contingent upon protests, and the protest period should end this week. Upon board approval and the end of the protest period, the notice to proceed will be given and the work can begin.

Ron Pittman moved and Diane Watson seconded a motion to approve the award of the contract for the Brooks Diesel Program Remodel to RA Gray Construction LLC, Sherwood, Oregon. A roll call vote was taken, and the motion CARRIED unanimously.

Minutes  
September 16, 2020

Special Meeting Minutes  
Chemeketa Board of Education  
August 18, 2020  
Page 2

**F. FUTURE AGENDA ITEMS**

None

**G. ADJOURNMENT**

The meeting adjourned at 1:17 pm.

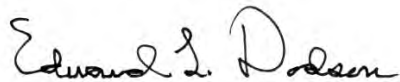
Respectfully submitted,



Board Secretary



President/Chief Executive Officer



Board Chair

*September 16, 2020*

Date