

FileZilla quick tutorial

FileZilla is a free program for electronic file transfers. You use filezilla to move files to and from your local computer and a remote server.

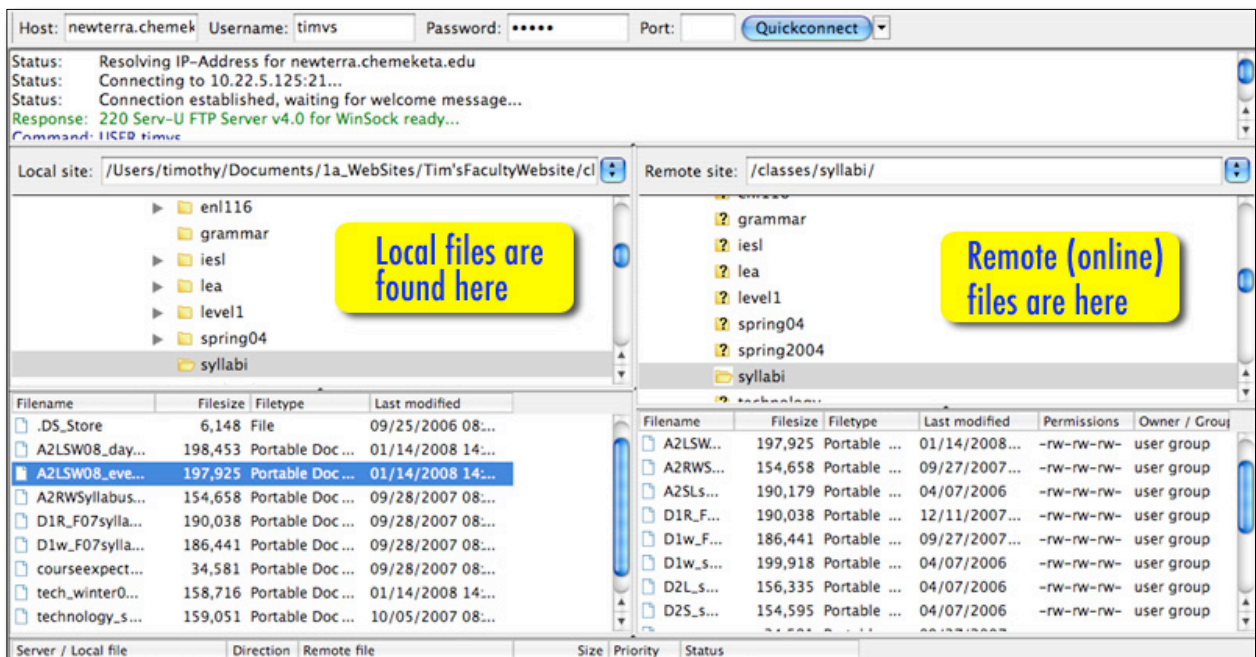
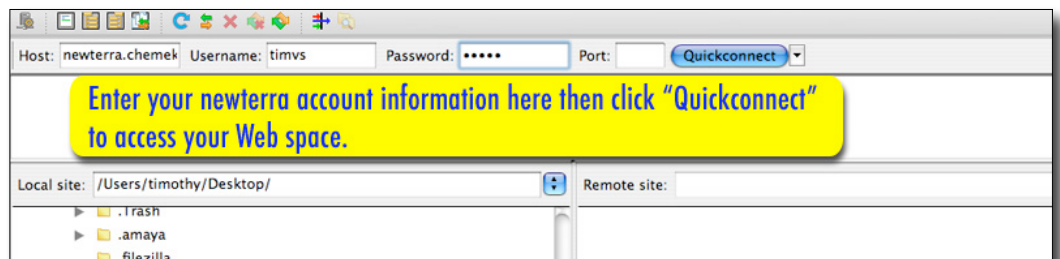
At Chemeketa our faculty server is called “new terra”. Your address for your Web page is something like: [http://newterra.chemeketa.edu/faculty/\[user name\]](http://newterra.chemeketa.edu/faculty/[user name]). To move files to your directory (folder) on this server you can use FileZilla.

First go to the FileZilla Web site and download the client application (be sure to get the client and not the server). <http://filezilla-project.org>

After you download the software run the installer and then start the program.

Now follow these steps to connect to the newterra server and begin transferring files:

1. After you launch FileZilla enter your account information in the quicklaunch fields. The host is: newterra.chemeketa.edu Your username and password were provided in the email you received when your account was created.
2. Click the “Quickconnect” button.
3. Once you’ve connected, you will see your folders and files on your computer on the left side and the folders and files on the remote computer on the right.
4. You can drag and drop files from the left panel to the right panel to upload files to the server.



This page at the FileZilla site has a quick guide to using FileZilla: <http://wiki.filezilla-project.org/Using>